**Gatekeeper Request Form**

**Outcome Measurement Tool Review and Dissemination**

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|  |
| **Full name:** |  |
| **Institution:** |  |
| **Oceania Academy Member** | Yes, Membership number:  | No |
| **Position:**  |  |
| **Email address:** |  |
| **Phone number:** | Business: Mobile:  |

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| **Purpose of request** |  [ ]  Review and dissemination of Outcome Measurement Tool on Oceania Academy website  |
| **Name of Tool:**  |  |
| **Brief description of Tool:**  |
| **Please attach relevant documentation:**- Copy of Outcome Measurement Tool (and administration manual if applicable)- COSMIN Checklist- Relevant psychometric publications |
| **Preferred distribution method**[ ]  Please place on the Oceania Academy website in the most relevant section, including a “news” item on the home page[ ]  Please include a short message regarding this Tool in the next quarterly Oceania Academy newsletter (message to be confirmed following the review process) |

**Acknowledgements:**

[ ]  Information will be distributed to members electronically and housed on the Oceania Academy website.

*All gatekeeper requests must be approved by the Scientific Education Committee of the* Oceania Academy*. The* Oceania Academy *reserves the right to decline a gatekeeper request if it does not fall within the guidelines for appropriate member communication.*

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| **FOR OFFICE USE ONLY** |
| **Name of reviewer/s:**  |  |
| **Date** |  |
| **Approved by reviewers?** | [ ]  Yes [ ]  No | Comments: |
| **All conditions acknowledged** | [ ]  Yes [ ]  No  | Comments: |
| **Suitable for Oceania Academy members** | [ ]  Yes [ ]  No | Comments: |
| **Approval to place on website** | [ ]  Yes [ ]  No |   |
| [ ]  **Request approved** | [ ]  **Request denied** | [ ]  **More information sought** |
| **Notes:** |