**Gatekeeper Request Form**

**Outcome Measurement Tool Review and Dissemination**

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|  | | |
| **Full name:** |  | |
| **Institution:** |  | |
| **Oceania Academy Member** | Yes, Membership number: | No |
| **Position:** |  | |
| **Email address:** |  | |
| **Phone number:** | Business: Mobile: | |

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| **Purpose of request** | Review and dissemination of Outcome Measurement Tool on Oceania Academy website | |
| **Name of Tool:** | |  |
| **Brief description of Tool:** | | |
| **Please attach relevant documentation:**  - Copy of Outcome Measurement Tool (and administration manual if applicable)  - COSMIN Checklist  - Relevant psychometric publications | | |
| **Preferred distribution method**  Please place on the Oceania Academy website in the most relevant section, including a “news” item on the home page  Please include a short message regarding this Tool in the next quarterly Oceania Academy newsletter (message to be confirmed following the review process) | | |

**Acknowledgements:**

Information will be distributed to members electronically and housed on the Oceania Academy website.

*All gatekeeper requests must be approved by the Scientific Education Committee of the* Oceania Academy*. The* Oceania Academy *reserves the right to decline a gatekeeper request if it does not fall within the guidelines for appropriate member communication.*

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| **FOR OFFICE USE ONLY** | | | |
| **Name of reviewer/s:** |  | | |
| **Date** |  | | |
| **Approved by reviewers?** | Yes  No | | Comments: |
| **All conditions acknowledged** | Yes  No | | Comments: |
| **Suitable for Oceania Academy members** | Yes  No | | Comments: |
| **Approval to place on website** | Yes  No | |  |
| **Request approved** | | **Request denied** | **More information sought** |
| **Notes:** | | | |